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TNP2 CNL – Siegen

Project Management

April 12 to April 14, 2023



**Co-funded by
the European Union**



Agenda

- Milestones
- Timeline
- Next Steps - WPs
- Dissemination
- Intranet Project Database
- Quality Management – Interim Report
- Multiplier Events
- Quality Board
- Next Steps

Padlet for today's meeting



Important Milestones

- WP 1: 02-11-2022 to 30-09-2023
 - Milestone manual CNL part 1: 01-04-2023
 - Milestone manual CNL part 2: 01-08-2023
- WP 2: 01-04-2023 to 29-04-2024
 - Milestone CNL Platform 31-01-2024
 - Milestone Next Practice Examples/Learning Scenarios : 01-12-2023 (at least 50 pdf examples)
- WP 3: 01-03-2023 to 31-10-2024
 - Milestone template: 31-8-2023
 - Milestone implementation on CNL platform : 30-9-2024
- WP 4: 01-04-2023 to 30-09-2025
 - Milestone selection narratives: 30-06-2023
 - Milestone development of narratives: 31-08-2024
 - Milestone publication book(s) (digital): 30-09-2025

Timeline

- WP 1 (Siegen) CNL manual part 1+2: 02-11-2022 to 30-09-2023
- WP 2 (LMU) CNL platform & CNL learning scenarios: 01-04-2023 to 29-04-2024
- WP 3 (Tartu) CNL MOOC: 01-03-2023 to 31-10-2024
- WP 4 (PH NÖ) CNL Narrative: 01-04-2023 to 30-09-2025

Completed

- WP 1 CNL Manual Part 1+2: 02-11-2022 to 30-09-2023
 - 1.1 CNL-definition (EKUZ) (02 to 13-11-22 done)
 - 1.2 CNL manual part 1 (Siegen) (13-11-22 to 01-04-23)
 - 1.2.1 model theory-practice transfer (13-11-22 to 19-11-22 done)
 - 1.2.2 template (20-11-22 to 30-11-22 – done)
 - 1.2.3 writing articles (01-12-22 to 14-01-22 done)
 - 1.2.4 Double non-blind peer review (15-01-23 to 30-01-23 done)
 - 1.2.5 Editing and proofreading (01-02-23 to 01-04-23 done)
 - 1.3 CNL Manual Part 2 (BD Vorarlberg) (02-04-23 to 01-08-23)
 - 1.3.1 CNL concept for school development (02-04-23 to 22-04-23 done)
 - 1.3.2 template (23-04-23 to 13-05-23 done)
 - 1.3.3 writing articles (14-05-23 to 10-06-23)
 - 1.3.4 Double non-blind peer review (11-06-23 to 30-06-23)
 - 1.3.5 Editing and proofreading (01-07-23 to 01-08-23)
 - 1.4. Publications (PH NÖ) (01.08-23 to 30-09-23)
 - 1.4.1 Layout
 - 1.4.2 Open access and download

Start of the new WPs - WP2 (1)

- WP 2 CNL platform & CNL learning scenarios - LMU (01-04-23-29-04-24)
 - 2.1 Modeling (LMU) (01-04-23 to 31-05-23)
 - 2.1.1 Conception and design (01-04-23 to 30-04-23)
 - 2.1.2 template/sample form (01-05-23 to 31-05-23) – PH NÖ
 - 2.2 CNL platform (PH NÖ) (01-06-23 to 29-04-24)
 - 2.2.1 technical possibilities (01-06-23 to 30-06-23) – PH NÖ & Tartu
 - 2.2.2 Design platform (01-07-23 to 16-09-23)
 - 2.2.3 technical implementation – translation (17-09-23 to 31-12-23) – PH NÖ
 - 2.2.4 entering data (01-01-24 to 31-01-24) – PH NÖ
 - 2.2.5 Data Entry (01-02-24 to 31-03-24) – PH NÖ
 - 2.2.6 Test/pilot (01-04-24 to 29-04-24) - BD Vorarlberg, EKUZ

Starts of the new WPs - WP2 (2)

- 2.3 Next practice-examples (LMU) (01-06-23 to 29-04-24)
 - 2.3.1 writing learning szenarios (01-06-23 to 30-09-23)
 - 2.3.2 Double non-blind peer Review (19-09-23 to 15-10-23)
 - 2.3.3 Editing and formatting of the Next Practice examples (01-08-23 to 01-12-23)
 - 2.3.4 fine tuning (01-11-23 to 31-01-24) – LMU, Tartu, PH NÖ
 - 2.3.5 Test/pilot and research (01-01-24 to 29-04-24) Research: LMU, Siegen; Tests: EKUZ, BD Vorarlberg

Start of the new WPs - WP3 (1)

- WP 3 MOOC Tartu (01-03-23 to 31-10-24)
 - Conception and Modeling (Tartu) (01-03-23 to 31-08-23).
 - 3.1.1 Determine the content of the MOOC based on CNL Manual 1 (01-03-23 to 30-04-23).
 - 3.1.2 Modeling a template (01-05-23 to 31-08-23)
 - 3.2. Elaboration MOOC blocks (Tartu) (01-09-23 to 31-10-24).
 - 3.2.1 Elaboration of MOOC blocks (min. 4 thematic blocks incl. input from WP2 and WP4) (01-09-23 to 30-04-24)
 - 3.2.2 Double non-blind peer Review (01-05-24 to 31-05-24)
 - 3.2.3 Editing of text and video material for MOOC and implementation in CNL platform (Tartu and PH NÖ) (01-06-24 to 31-08-24).
 - 3.2.4 research (Tartu) (01-09-23 to 31-10-24)

Start of the new WPs - WP3 (2)

- 3.3 Publication on CNL platform and presentation of contents (PH NÖ) (01-09-24 to 31-10-24).
 - 3.3.1 Implementation on the CNL platform (PH NÖ) (01-09-24 to 30-09-24).
 - 3.3.2 Open access and download (PH NÖ) (01-10-24 to 31-10-24)

Start of the new WPs - WP4 (1)

- WP 4 CNL Narratives (PH NÖ) (01-04-23 to 30-09-25)
 - 4.1 Narrative selection (01-04-23 to 30-06-23)
 - 4.1.1 Research - identification of appropriate narratives (01-04-23 to 30-05-23)
 - 4.1.2 Selection of 2 narratives (01-06-23 to 30-06-23)
 - 4.2 Elaboration (01-07-23 to 30-11-24)
 - 4.2.1 writing incl. graphics and first layout (01-07-23 to 31-08-24) (PH NÖ, ELTE, Maribor, Tartu)
 - 4.2.2 research (LMU, Siegen, PH NÖ) (01-07-23 to 30-11-24)
 - 4.2.3 Double non-blind peer Review (31-08-24 to 29-09-24)
 - 4.2.4 Editorial - Final Meeting (01-10-24 to 30-11-24)

Start of the new WPs - WP4 (2)

- 4.3 final layout (01-01-25 to 31-07-25)
 - 4.3.1 Layout (01-01-25 to 31-03-25) (PH NÖ)
 - 4.3.2 Graphic Design (PH NÖ) (01-04-25 to 31-07-25)
- 4.4 Publication (01-08-25 to 17-10-25)
 - 4.4.1 Implementation on the CNL platform (01-08-25 to 13-09-25)
 - 4.4.2 Open access publication / download (14-09-25 to 30-09-25)

Reminder: Dissemination Strategy

- V 2.1 – March 2022 – to be found in the CNL project database
- Important: dissemination activities during and after project
 - Project Website, Flyer
 - Emails, social media, blog posts
 - Conferences, ...
 - Seminars
 - Meetings, Project events
 - Print and online media
 - Journals (print and online)
- **Linking of the project website from the websites of the project partners**
- NEW: Flyer/Project Brochure (to be downloaded from the project website)



Dissemination

- Dissemination at appropriate, transnational events - if possible worldwide
- Funding reference
 - on any publication related to the project
 - On all information and promotional materials
- Reference of support from Union funds and emblem of the European Union (clearly visible).
 - <https://ec.europa.eu/info/resources-partners/european-commission-visual-identity>
- Quote disclaimer in all publications and communication
- Document dissemination strategy -> see project intranet



Dissemination activities to date

- BD Vorarlberg: 1
- ELTE: 4
- Tartu: 2
- Siegen: 7
- Maribor: 4
- PH NÖ: 4
- EKUZ: 1
- LMU: 0
- DROSTE: 0



Dissemination Database



CNL
CultureNature Literacy



HOME PROJEKTVORHABEN ZIELE PROJEKTAKTIVITÄTEN PROJEKTPARTNER*INNEN INTRANET

[CultureNature Literacy](#) / [Intranet](#) / [Disseminationsdatenbank](#)

Disseminationsdatenbank

New dissemination

Start Date	End Date	Partner	Form	Language	Related WP	Url	Document
2023-03-20		BD Vorarlberg	Other ...	German	Entire Project	https://www.bildung-vbg.gv.at/unterricht/eu-bildungsprogramme/cnl.html	Display
2022-11-15		EKUZ	Article	German	Entire Project		Kick-off EKUZ.jpg Display
2022-12-20		ELTE		Hungarian	Entire Project	https://germanisztika.elte.hu/content/kutatocsoportok.t.29548?m=8252	Display
2022-12-21		ELTE	Post	Hungarian	Entire Project	https://btk.elte.hu/content/kulturalis-fenntarthatosag-az-oktatasban.t.7660	Display
2023-01-11		ELTE	Newsletter	Hungarian	Entire Project	https://www.elte.hu/content/uj-europai-kutatasi-projekt-indult-az-elte-germanistainak-reszvetelevel.t.27236	Display

Project Database (1)

■ CultureNature Literacy

CultureNature Literacy (CNL): Schulische Schlüsselkompetenzen für Zukunftsgestaltung im Anthropozän

CultureNature Literacy (CNL): Curricular key competences for shaping the future in the Anthropocene

Kofinanziert durch das Programm Erasmus+ der Europäischen Union



Über das Projektvorhaben



Ziele des Projekts



Projektaktivitäten



Projektpartner*innen



Intranet

Login

Username

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Project Database (2)



CNL
CultureNature Literacy



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Intranet

Willkommen im Projekt-Intranet.

In diesem Bereich haben Sie lesend Zugriff auf Dokumente betreffend Projektmanagement, Qualitätsmanagement und Vertragsmanagement.

Jede Organisation hat einen eigenen Bereich zur Verwaltung der Projektunterlagen. Sie können die Dokumente Ihrer Organisation hochladen, bearbeiten und verwalten. Bitte geben Sie Ihre Disseminationsaktivitäten regelmäßig in die Disseminationsdatenbank ein und laden Sie die Time Sheets monatlich hoch.

Bei Fragen wenden Sie sich bitte an [michaela.tscherne\(at\)ph-noe.ac\(dot\)at](mailto:michaela.tscherne(at)ph-noe.ac(dot)at)

Welcome to the project intranet.

In this area you have read-only access to documents concerning project management, quality management and contract management.

Each organisation has its own area for managing project documents. You can upload, edit and manage the documents of your institution. Please regularly enter your dissemination activities in the dissemination database and upload your time sheets on a monthly basis.

If you have any questions, please contact [michaela.tscherne\(at\)ph-noe.ac\(dot\)at](mailto:michaela.tscherne(at)ph-noe.ac(dot)at)

- [Filemanager](#)
 - [General](#)
 - [BD Vorarlberg](#)
 - [EKUZ](#)
 - [Elte](#)
 - [LMU-München](#)
 - [LWL-DROSTE](#)
 - [PH-NÖ](#)
 - [Tartu Ülikool](#)
 - [Uni Siegen](#)
 - [Univerza v Mariboru](#)
- [Disseminationsdatenbank](#)
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Project Database (3)

General | CultureNatureLiteracy

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← → ↻

cnl.ph-noe.ac.at/intranet/filemanager/general

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Download

Create folder

Upload

Edit

	Name	Updated the	Size	Action
☐	📁 Contracts	09/11/2022	0 File(s)	📄+📁✎
☐	📁 Multiplier_Events	09/11/2022	0 File(s)	📄+📁✎
☐	📁 Project_Management	09/11/2022	0 File(s)	📄+📁✎
☐	📁 Quality_Management	09/11/2022	0 File(s)	📄+📁✎
☐	📁 Reports	09/11/2022	0 File(s)	📄+📁✎
☐	📁 Templates	09/11/2022	0 File(s)	📄+📁✎
☐	📁 TNPs	09/11/2022	0 File(s)	📄+📁✎
☐	📁 Working_Packages	13/11/2022	0 File(s)	📄+📁✎

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Project Database (4)

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	<u>Name</u>	<u>Updated the</u>	<u>Size</u>	<u>Action</u>
☐	 AP0_Project_Management	09/11/2022	0 File(s)	 
☐	 AP1_CNL_Manual_Part_1	09/11/2022	0 File(s)	 
☐	 AP1_CNL_Manual_Part_2	09/11/2022	0 File(s)	 
☐	 AP2_CNL_Learning_Scenarios	09/11/2022	0 File(s)	 
☐	 AP2_CNL_Platform	09/11/2022	0 File(s)	 
☐	 AP3_CNL_MOOC	09/11/2022	0 File(s)	 
☐	 AP4_CNL_Narratives	09/11/2022	0 File(s)	 
☐	 Contracts	09/11/2022	0 File(s)	 
☐	 Meeting_Minutes	09/11/2022	0 File(s)	 
☐	 Time_Sheets	09/11/2022	0 File(s)	 

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Dissemination Database (1)



CNL
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Disseminationsdatenbank

New dissemination

Dissemination Database (2)

Disseminationsdatenbank

Partner name

Cancel

Save

Basic data about the dissemination activity

Date OR starting date: 02.04.2023

Ending date (optional): tt.mm.jjjj

Created By: michaela.tscherne

Created At: 2023-04-02 08:05:56

Modified By:

Modified At:

Form

- ☐ Presentation
- ☐ Flyer/brochure
- ☐ Study
- ☐ Article
- ☐ Post
- ☐ Newsletter
- ☐ Other ...

Language

- ☐ English
- ☐ Estonian
- ☐ German
- ☐ Hungarian
- ☐ Slovenian

Related Work Package

- ☐ None
- ☐ CNL Manual Part 1
- ☐ CNL Manual Part 2
- ☐ CNL Platform
- ☐ CNL Learning Scenarios
- ☐ CNL MOOC
- ☐ CNL Narratives
- ☐ Entire Project

Channel

- ☐ Project Website
- ☐ Partner Website
- ☐ Social Media
- ☐ Event
- ☐ Conference
- ☐ Meeting
- ☐ Seminar
- ☐ E-Mail
- ☐ Magazine/Newspaper
- ☐ Journal
- ☐ Other

Area

- ☐ Online
- ☐ Austria
- ☐ Estonia
- ☐ Germany
- ☐ Slovenia

Target group

- ☐ HEI Staff
- ☐ HEI Students
- ☐ Others
- ☐ Research Communities
- ☐ School Leaders
- ☐ Teachers

Level

Url of the dissemination activity (if relevant):

Description:

Scheduled Dissemination Activities

- Project website (descriptions, targets, target groups, results, partners) - PH NÖ
- **Links to the project website from all partner websites- all**
- Project brochure/flyer end of January 2023 - PH NÖ (draft available – see padlet)
- PPT Presentation Template - PH NÖ (draft available – see padlet)
- Reports and photographs about events (hosts)
- **Summary for newsletters describing finished products (1-2 A4 pages)
photographs included - lead of the working package**
- Dissemination of newsletter on the project website - PH NÖ, websites of partners

Quality Board

- Head: PH NÖ (Erwin Rauscher, Carmen Sippl)
- BD Vorarlberg: Markus Juranek
- Siegen: Berbeli Wanning
- LMU: Christian Hoiß
- ELTE: Gabriella Perge
- Maribor: Alja Lipavic Ostir
- Tartu: Ali Leijen
- EKUZ: Sabine Seidler
- DROSTE: Anke Kramer

Quality Board

- Quarterly meetings (online - more often if required)
- Discussion about reports (status of the project, quality of the products, budget control)
- Evaluation of working packages based on checklists (regarding quality) -> negative evaluation -> revision
- Quarterly reports to Quality Board (by the Project Management)

Multiplier Event - Munich (LMU)

- CultureNature Literacy (CNL): Cultural sustainability as a transformative educational concept
- Presentation project and project partners
- Presentation and workshop on WP 1 manual part 1, status manual part 2, status CNL platform
- 1 large room (100 people)
- 2 smaller rooms for the workshops
- Hotel - Pre-booking
- Green Event (80 local participants, 50 virtual participants)
- **Date: October 2023**
- Keynotes (Proposals):
 - from pre-project phase: Reinhold Leinfelder: ad Biosphere and Technosphere in the Anthropocene
 - from pre-project phase: Berbeli Wanning: Nature Concepts in Literature
 - **German Headmaster of the Year Micha Pallesche (acceptance) + Workshop Project Ideas**
 - **Panel discussion (participants?)**
- Goal: Presentation of the project and concept Anthropocene Competence, participatory formats

Multiplier Event - Maribor 2024

- CultureNature Literacy (CNL): Leadership for shaping the future in the Anthropocene
- Presentation project and project partners
- German/English
- Presentation and workshop on WP 1 manual Part 1 and Part 2, CNL platform and next practice learning szenarios, MOOC
- Green Event (80 local participants, 50 virtual participants)
- Date: **October 2024 - new date to be found**
- Keynotes (proposals): multilingual
 - from pre-project phase: Reinhold Leinfelder: ad Biosphere and Technosphere in the Anthropocene
 - from pre-project phase: Berbeli Wanning: Nature Concepts in Literature
- Goal: Anthropocene competence as an element of leadership culture in social responsibility, profession-oriented exchange of experience

Time Sheets

- monthly
- Upload to project DB

Monthly Time Sheet				CNL CultureNature Literacy		
Month/Year						
Name (full name)						
Staff category (please choose from the drop-down list)		Teacher				
Country						
Organisation						
Length of the standard working day defined under work contract or national legislation (hours)		8,00				
Name of the project		CNL				
Project number:		2022-1-AT01-KA220-HED-000085025				
Reporting period: start date - end date		Nov 2022 until Oct 2025				
	AP No.	Description of the tasks/activities	Date of activities (dd.mm.yyyy)	Time spent/hours	Number of working days for the project (full-time equivalent ³)	
1	O1				0	
2					0	
3					0	
4					0	
5					0	
6					0	
7					0	
8					0	
9					0	
10					0	
11					0	
12					0	
13					0	
14					0	
15					0	
16					0	
17					0	

Budget – Time Sheets

automatisches Speichern Stundenaufstellung Partner.xlsx

Datei **Start** Einfügen Seitenlayout Formeln Daten Überprüfen Ansicht

Arial 9

Schriftenablage Schriftart Ausrichtung Zahl

1 4.2

A	B	C	D
WP0	Projektmanagement	PH NÖ	BD Vorarlberg
0.1	Vorphase		
0.2	Projektmanagement während des Projektes		
1.3	Projektmanagement nach Projektende		
WP1	CNL Manual Part 1 & Part 2		
1.1	CNL-Definition und Kick-off (EKUZ)	3	
1.2	CNL-Handbuch als Manual (Siegen)	81	
1.3	CNL-Handbuch für SL (Vorarlberg)	158	
1.4	Publikation (PH NÖ) (Technikstunden)	5	
WP2	CNL Platform & CNL Learning Scenarios		
2.1	Modellierung (LMU)	15	
2.2	CNL-Plattform (PH NÖ) tw Technik und Admin	130	
2.3	Next-Practice-Beispiele (LMU)	308	
WP3	MOOC		
3.1	Konzeption und Modellierung (Tartu)	15	
3.2	Ausarbeitung MOOC-Blöcke (Tartu)	85	
3.3	Implementierung auf CNL-Plattform (PHNÖ) Technik	40	
WP4	CNL-Text-Bild-Narrationen		
4.1	Auswahl der Narrative (PH NÖ)	9	
4.2	Ausarbeitung (PH NÖ)	90	

Next Steps and Due Dates

- Disseminating and dissemination database
- Upload timesheets
- Send description of own institution for CNL project website by 4/30/2023 (see cnl.ph-noe.ac.at).
- **Work Package 1 CNL Manual: by September 30, 2023**
- **Work Package 2 CNL Platform/Learning Scenarios: from April 2023 - form working groups**
- **Work Package 3 MOOC: since March 2023 - form working groups**
- **Work Package 4 CNL Narratives: from April 2023 - Form working groups**
- TNP3/Multiplier Event: LMU Munich, 18.-20.10.2023
- TNP4: Tartu, online, 10-04-2024 to 12-04-2024

Contact details - please add



Evaluation

- <https://www.iqes.net/befragung/ue692hc6DD>

