

Monthly Time Sheet



Month/Year	2023/05
Name (full name)	Gerhard Mayr
Staff category (please choose from the drop-down list)	Teacher
Country	Austria
Organisation	Bildungsdirektion Vorarlberg
Length of the standard working day defined under work contract or national legislation (hours)	8,00
Name of the project	CNL
Project number:	2022-1-AT01-KA220-HED-000085025
Reporting period: start date - end date	Nov 2022 until Oct 2025

	AP No.	Description of the tasks/activities	Date of activities (dd.mm.yyyy)	Time spent/hours	Number of working days for the project (full-time equivalent ³)	
1	O1	Vorbereitung Zoom Meeting	01.05.2023	1,00	0,125	
2	O1	Zoom Meeting zu WP1	04.05.2023	1,50	0,1875	
3	O1	CNL Protokoll zu Zoom Meeting	08.05.2023	0,50	0,0625	
4	O1	CNL Protokoll Versand in Englisch	09.05.2023	0,50	0,0625	
5	O1	Verteilung Interviews für Review	21.05.2023	1,00	0,125	
6	O1	Verteilung Interviews für Review	25.05.2023	0,25	0,03125	
7	O1	Zoom Meeting zu WP1	31.05.2023	1,00	0,125	
8	O1				0	
9					0	
10					0	
11					0	
16					0	
17					0	
18					0	
19					0	
20					0	
			Total	5,75	0,72	

I, the undersigned, declare that the above information is correct.

Date:

12.06.2023

(Signature of employee)

I, the undersigned, declare that the above information is correct.

Date:

(Signature of legal representative OR financial manager)