

Monthly Time Sheet



Month/Year	Nov.22
Name (full name)	DDDr. Markus Juranek
Staff category (please choose from the drop-down list)	Teacher
Country	Austria
Organisation	Bildungsdirektion für Vorarlberg
Length of the standard working day defined under work contract or national legislation (hours)	8,00
Name of the project	CNL
Project number:	2022-1-AT01-KA220-HED-000085025
Reporting period: start date - end date	Nov 2022 until Oct 2025

	AP No.	Description of the tasks/activities	Date of activities (dd.mm.yyyy)	Time spent/hours	Number of working days for the project (full-time equivalent ³)	
1	O1	Ergänzung der Themen für Paket 2 E-Mail an Tscherne	16.11.2022	1,00	0,125	
2	O2	Beginn Artikel zum Paket 2	17.11.2022	1,00	0,125	
3	O3	Erarbeitung eines Interviewleitfadens für Schulleiter mit Dr. Heißenberger	18.11.2022	1,00	0,125	
4	O4	Kickoff Meeting CNL	14.11.2022	8,00	1	
5	O5	Kickoff Meeting CNL	15.11.2022	8,00	1	
6					0	
7					0	
8					0	
9					0	
10					0	
11					0	
12					0	
13					0	
14					0	
15					0	
16					0	
17					0	
18					0	
19					0	
20					0	
			Total	19,00	2,38	

I, the undersigned, declare that the above information is correct.

Date:

(Signature of employee)

I, the undersigned, declare that the above information is correct.

Date:

(Signature of legal representative OR financial manager)