

Monthly Time Sheet

Month/Year	Jän.23
Name (full name)	HS-Prof. Mag. Dr. Petra Heißenberger, BEd MSc
Staff category (please choose from the drop-down list)	Teacher
Country	Austria
Organisation	Pädagogische Hochschule Niederösterreich
Length of the standard working day defined under work contract or national legislation (hours)	8,00
Name of the project	CNL
Project number:	2022-1-AT01-KA220-HED-000085025
Reporting period: start date - end date	Nov 2022 until Oct 2023

	AP No.	Description of the tasks/activities	Date of activities (dd.mm.yyyy)	Time spent/hours	Number of working days for the project (full-time equivalent ³)	
1	O1	CNL-Handbuch 2 für SL: Zoom-Besprechung mit G. Mayr und Markus Juranek zur weiteren Abstimmung	11.01.2023	2,00	0,25	
2	O1	CNL-Handbuch 2 für SL: Zoom-Besprechung mit Erwin Rauscher, Carmen Sippl, Gerhard Mayr, Elisabeth Schelling zur Template-Erstellung	24.01.2023	2,00	0,25	
3	O1	Template-Erstellung, Mails mit Vorschlägen für Manual 2	28.01.2023	4,00	0,5	
4					0	
5					0	
6					0	
7					0	
8					0	
9					0	
10					0	
11					0	
12					0	
13					0	
14					0	
15					0	
16					0	
17					0	
18					0	
19					0	
20					0	
			Total	8,00	1,00	

I, the undersigned, declare that the above information is correct.

Date: 27.02.2023

(Signature of employee)

I, the undersigned, declare that the above information is correct.

Date:

(Signature of legal representative OR financial manager)