

Monthly Time Sheet



Month/Year	Mai.23
Name (full name)	HS-Prof. Mag. Dr. Petra Heißenberger, BEd MSc
Staff category (please choose from the drop-down list)	Teacher
Country	Austria
Organisation	Pädagogische Hochschule Niederösterreich
Length of the standard working day defined under work contract or national legislation (hours)	8,00
Name of the project	CNL
Project number:	2022-1-AT01-KA220-HED-000085025
Reporting period: start date - end date	Nov 2022 until Oct 2025

	AP No.	Description of the tasks/activities	Date of activities (dd.mm.yyyy)	Time spent/hours	Number of working days for the project (full-time equivalent ³)	
1	O1	CNL-Handbuch für Schulleitungen, Teil 2: Erarbeitung eines beispielhaften Musters für die Umsetzung in einem Schulentwicklungsprozess	01.05.2023	8,00	1	
2	O1	CNL-Handbuch für Schulleitungen, Teil 2: Ausarbeitung und Verschriftlichung der Kapitel	18.05.2023	8,00	1	
3						
4						
5					0	
6					0	
7					0	
8					0	
9					0	
10					0	
11					0	
12					0	
13					0	
14					0	
15					0	
16					0	
17					0	
18					0	
19					0	
20					0	
			Total	16,00	2,00	

I, the undersigned, declare that the above information is correct.

Date: 15.06.2023

Petra Heißenberger
(Signature of employee)

I, the undersigned, declare that the above information is correct.

Date:

(Signature of legal representative OR financial manager)